

BOARD OF EDUCATION
Millburn School District 24
COMMITTEE of the WHOLE MEETING
January 13, 2020

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Denise Ide, Vice President
Jim Guziak, Secretary
Sean Coleman
Stephen Gray
Brendan Murphy
Ardre Orie

BOARD CLERK

Veronica Willis

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Jake Jorgenson, Principal, MMS
Bennett Walshire, Principal, MES

GUESTS

Carol McGill
Kathy Naughton

The Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 6:56 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Ardre Orie. Absent: None.

PUBLIC COMMENTS

There were no public comments.

ADDITION of INFORMATION/DISCUSSION ITEMS

There were no additions added for information or discussion.

PRESENTATION

There were no presentations.

INFORMATION/DISCUSSION ITEMS

Audit Report 2019

Kathy Naughton worked with the business office, for the second year, in conducting the audit which went very well. All recommendations from last year were made and executed. Millburn did not receive a management letter this year and that is an accomplishment. While a new fiscal 2020 change Student activity account needs to be reported in district funds instead of separately, there were no formal issues found during the audit as it was a good process this year.

Fees – Registration, Activities, Clubs, Facilities Use

Dr. Lind recommends no change in registration and club fees. On a straw poll the board agrees.

Fund Balance Policy (Board Policy 4:20)

With regard to the balance of district funds, having some reserves the district is in a stable position having over 1 million dollars on an accrual basis, which includes working cash and the cushion that is in each of the funds or fund balance on an accrual basis. This is 10 percent of Millburn's current budget, a stronger position for the district to be in would be the 15 percent range.

Summer Projects 2020

Advertisement for bids and bid documents went out last week. Parking lot work bids are due by Jan 31. Dr. Johns will then work with the architect for district recommendations.

Renewal of Red Apple Academy License Agreement 2020-2021

It is recommended that the Red Apple Academy License be renewed as long as space is available. Red Apple pays Millburn 20 percent of its proceeds or they may elect to pay a flat fee. In the past, the program has had enough enrollment that they pay by percentage. The relationship between Red Apple and Millburn is good everyone is easy to work with.

House Lease Contract Renewal

Dr. Lind recommends renewing the house lease contract which is in its second year with the current tenant.

Second Reading of Board Policies

The Board members were given the following policies for a first reading. A second reading and adoption will be on the agenda for the January 27, 2020, Regular Board Meeting.

- 2:20 - Board of Education - Powers and Duties of the School Board; Indemnification
- 2:230 - Board of Education - Public Participation at School Board Meetings and Petitions to the Board
- 2:240 - Board of Education - Board Policy Development
- 3:30 - General School Administration - Chain of Command
- Dr. J cited the extra paragraph adding the last paragraph back to the policy. Agreed to have this added.
- 4:160 - Operational Services - Environmental Quality of Buildings and Grounds
- 5:185 - Personnel - Family and Medical Leave
- 7:130 - Students - Student Rights and Responsibilities
- 7:230 - Students - Misconduct by Students with Disabilities
- 7:325 - Students - Student Fundraising Activities
- 8:90 - Community Relations - Parent Organizations and Booster Clubs

FUTURE AGENDA ITEMS

- Press Policy Updates
- Official School Calendar 2020-2021
- Phone System Update
- Recommendations for Summer Projects

SUPERINTENDENT REPORT

Dr. Lind will send another reminder to families inviting them to the Martin Luther King, Jr., Breakfast. When sending out the first invite 19 people responded immediately. Jake Jorgenson, MMS Principal shared each grade level's activity for their day of service effort in honor of Martin Luther King, Jr. Because this effort is widely communicated to parents, Mr. Jorgenson will ask parents to opt out of the trips by emailing him directly.

Dr. Lind displayed the work product from the strategic planning meetings, which will create the committee's goal statements. First establishing belief statements, recognizing critical issues and using parameters, the committee is working on the new strategic plan to present in March, 2020, which will be used for the next five years.

BUSINESS OFFICE REPORT

Dr. Johns briefly reviewed the insurance claims. Last year workman's comp claims were paid with district reserves.

BOARD REPORTS

Carissa Casbon LaTourette spoke with Sarah Hartwig from Ed Red and presented her written documentation regarding the financial profile score and its problems as to why it is not appropriate. It is available for all board members to review. Ms. Casbon LaTourette also asked Sarah to propose the mandate tag on Millburn's behalf.

Ms. Casbon LaTourette also attended the strategic planning meetings and congratulated Dr. Lind on leading the planning well. Ms. Casbon LaTourette c, also ongratulated Dr. Jason Lind on receiving the honor of Superintended of the Year for Lake County, Illinois.

CLOSED SESSION

A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to enter into Closed Session for the purpose of:

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

On a roll call vote the following members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Ardre Orie. Nays: None. Absent: None. The motion passed and the Board entered into Closed Session at 8:47 p.m.

It was noted that all visitors exited the meeting at this time.

OPEN SESSION

A motion as made by Carissa Casbon LaTourette, with a second by Denise Ide, to return to Open Session. On a roll call vote all members voted Aye. Nays: None. Absent: None. The motion passed. The Board entered into Open Session at 9:09 p.m.

ADJOURNMENT

There being no further business, a motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The meeting adjourned at 9:10 p.m.

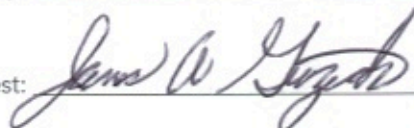
Board of Education
Millburn School District 24
Lake County, Illinois

By: _____



President

Attest: _____



Secretary

May 11, 2020

Date